



Executive Headteacher: Mrs L. Gould
Head of School: Mr R. Leigh

17th September 2018

Dear Parents and Carers

Re: Medications and allergies

The start of the academic year is an ideal time to ask you to update us on any changes that may have taken place since last year from a medications and allergies point of view regarding your child.

Please read the attached information carefully as it contains important information on the use of auto adrenaline injectors (epi-pens), inhalers, food intolerance and allergies as well as prescribed medications that your child may need to take in school time.

Food intolerance

In lessons, throughout the year and for those pupils for whom we provide lunch, it is important to know if your child is intolerant to any particular foods. If this applies to your child please complete the relevant section of the form and return this to us without delay. If there are none, please cross this section through.

Allergies

We appreciate that; during a pupil's time in school they may develop allergies to certain things. These are not always known at the same time and therefore we would like you to confirm if your child is allergic to any particular foods or substances. Kindly detail these in the relevant section of the form and return. If there are none, please cross this section through.

Inhalers

Inhalers cannot be in school without a health care form having been completed. Please ensure this is completed without delay and returned to the School Office for the attention of Mrs Christopher. If your child does not need/use an inhaler, please cross this section through.

Epi-pens

If your child has recently been prescribed an auto injector, and you have never had an individual health care plan completed with the school, please contact Mrs Christopher in the School Office immediately to make the necessary arrangements.

Please could we remind you that children should not bring medicines to school.

All medicine should be left and collected at the School Office and must be signed out by an adult NOT by the pupil.

All medicines must have the child's name clearly marked on it, the dosage that needs to be given and at what time (ideally around 12:00).



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We also ask that the parent or carer completes and signs an authorisation form attached which is also available at the office, or website.

Taking Analgesics

May we remind you that we are not authorised to give your child any analgesics such as Paracetamol, Ibuprofen or Aspirin.

Your Child's Asthma and the Inhaler

Sometimes parents ask us where asthma inhalers are kept.

They are always kept somewhere which is accessible to the child. An inhaler must be readily available to the pupil and in Reception these are looked after by the staff in the classroom.

Please teach your child how to recognise his/her personal needs regarding asthma.

Please make a note of the 'use by' dates on any medicines left at school and ensure we always have current medication for your child.

Taking Antibiotics

If your doctor prescribes antibiotics for your child it would help us if you consider the following suggestion:

If the medicine is prescribed three times a day, then it should be possible for your child to take this just before school, after school and at bedtime.

We understand, however, if your child has to take antibiotic four times a day then please understand that it will be necessary for you to fill in a parental agreement for first aiders to administer medicines. This also applies to any medication your child needs during the school day.

If you have any queries or concerns regarding your child, or any of the above mentioned, please do not hesitate to speak to your child's class teacher or Mrs Christopher in the School Office.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Ricky Leigh', with a horizontal line underneath.

Mr Ricky Leigh
Head of School